



Candleby Lane, Cotgrave, NG12 3JG  
 Tel: 0115 9892284  
 Email: [Office@candlebylane.co.uk](mailto:Office@candlebylane.co.uk)  
 Web: [www.candlebylane.co.uk](http://www.candlebylane.co.uk)  
 Head Teacher: Claire Lindsay

### Application for admission to Nursery

Child's Full Name			
Date of Birth		Address	
Parent/Carer Name(s)	1.	2.	
Telephone number	1.	2.	
Email	1.	2.	
Language used at home	Main:		Second (if applicable):
Names/Year Groups of Siblings at Candleby Lane School	1.	Year:	
	2.	Year:	
	3.	Year:	

**Please ensure you let us know of any changes of address/contact numbers so that we can contact you if needed**

Does your child have any medical conditions or special needs we should be aware of?
Does your child have any dietary needs we should be aware of?
Are there any external agencies involved with supporting your child?

**All children are entitled to 15 hours funded care in the term following their 3<sup>rd</sup> birthday. To see whether you are entitled to 30 hours funding please visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) where you will find more information.**

Do you believe you are entitled to 30 hours funding?	Yes/No
Eligibility code (if known)	
Parent's National Insurance number (as used for 30 hours code)	

Please indicate when you would like your child to start and tick the sessions you would like below. 15 hours funding will cover 5 mornings OR 5 afternoons and 30 hours funding will cover 5 full days. We do aim to offer flexibility to meet your needs where we are able to, however priority will be given to those who require a full-time place. Generally, children will start in nursery with us in either September, January or April, however we may be able to admit children at other times of the year. Please let us know if you would like your child to start at another time and we will do our best to accommodate them.

Preferred Start Date (please tick to indicate your preference)	September	January	April	202__

Preferred Sessions (please tick to indicate your preference)	Mornings - 8:40am-11:40am	
	Afternoons - 12:20pm – 3:20pm	
	Full Days - 8:40am – 3:20pm	

Children with a valid 30-hour code will be given preference for full time places. However, if we have availability these may be offered to children who have 15 hours funding, subject to a top up charge of £15 per day plus lunch care. Lunch care charge is £4 per day. Meals are not provided as standard but hot meals are available at the normal school dinner rate. All payments are required in advance via our payment system Parentpay. Failure of payments may result in services being rendered.

Date of application \_\_\_\_\_ Parent's Signature \_\_\_\_\_