



Admissions Published Admission Number consultation: Cotgrave Candleby Lane School

Dear stakeholder

The Governors and Senior Leadership Team of Cotgrave Candleby Lane School, supported by the Flying High Trust central team propose to change the PAN of the school. The current Published Admission Number (PAN) of the school is 85 children per year group. The proposal is to reduce this to 60 children per year group. If the proposal were to be approved, this change would come into effect for admission of children due to start in school from September 2025.

The proposed change will not affect the current pupils or those who choose to accept an offer for a Reception place in September 2024. Anyone making an in-year admissions application during 2023-24 will also not be affected by the proposed changes. All current and future parents and any other interested stakeholders can make comments on this proposal; information on how you can do this is detailed below, under the section titled "How to make your views known."

The proposed change offers a number of benefits to the school and community:

- The projected numbers of children, as detailed in the Local Authority Place Planning Data, clearly demonstrates that there is a significant decrease in the birth rate across the local area (and indeed this is the picture nationally in terms of a declining birth rate). This significant reduction also reduces the number of children and families looking for school places in the coming years. As a result of this, as a school, we need to plan for this reduction to ensure we can maintain our high standards of education, and to ensure the financial sustainability of the school.
- Meeting the needs of our community is our absolute focus and primary priority. By taking this pro-active measure we can ensure the consistency of staffing, a continued stable class structure, enable workforce planning and deliver financial sustainability. In turn this means we can deploy funding to staffing and resourcing to provide the best learning and wider experiences to the children, which ultimately is what every member of our community wants to see continued.

This will not require any changes to our site, and for clarity, this does not link to a staffing restructure or redundancy situation. As a school we have discussed the proposal with staff who actively support the proposal, understanding the benefits to the school, staff, and children.

Over-subscription criteria:

The over-subscription criteria will remain unchanged.

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How to make your views known

It is important for the school to consider the views of our parents, families, and the wider community. If you would like to contribute to the consultation, please send your views to office@candlebylane.co.uk

The consultation will run from Monday 18 December 2023 for 6 weeks until Friday 26 January 2024.

For the duration of the consultation the school website will display the following documents:

- Stakeholder letter including proposed change to admissions (this document)
- Current Admissions Arrangements (Sept 2023)
- Current Admissions Statement

Stakeholders are deemed to be:

- Parents/carers of children at the school or children offered a place at the school;
- Other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions (including family of schools, local pre-school settings, school employees);
- All other admission authorities within the relevant area (except that primary schools need not consult secondary schools);
- Whichever of the governing body and the local authority is not the admission authority;
- Any adjoining neighbouring local authorities where the admission authority is the local authority.

As set out in the Schools Admission Code, we are entering into a 6-week statutory consultation. Following the consultation, the school shall formally review the consultation and take a decision as to whether to approve the proposal and to confirm the outcome to stakeholders.

Yours sincerely

Claire Lindsay
Head Teacher